

These resources are organized according to the chapters in *Technical Editing*, 3<sup>rd</sup> edition (Pearson Education 2002). Some general resources are at the bottom of the list.

Ch	Topic	Site and URL	Annotation
1	definitions of editing	Bay Area Editors' Forum: <a href="http://www.editorsforum.org/what_do.html">What Do Editors Do?</a> www.editorsforum.org/what_do.html	Descriptions of different types of editorial services. Also see an archive of articles on editing at the site.
		<a href="http://www.lanl.gov/cic/cic1/internal/edit/edit_levels/LOEchart-checklist.pdf">Levels of Edit: Chart</a> Los Alamos National Laboratory www.lanl.gov/cic/cic1/internal/edit/edit_levels/LOEchart-checklist.pdf	Tables of editorial functions based on the Van Buren and Buehler "Levels of Edit" taxonomy.
5	soft-copy markup	<a href="http://education.sociallaw.com/wordguide/">Microsoft Word Legal User's Guide</a> education.sociallaw.com/wordguide/	Tutorials on Microsoft Word, including styles, track changes, and headers and footers.
		<a href="http://www.w3.org/Style/CSS/learning">Cascading Style Sheets</a> www.w3.org/Style/CSS/learning	Resources for learning CSS, including a brief tutorial, Chapter 2 of Lie and Bos, <i>Cascading Style Sheets</i> , and Dave Raggett's guide to using cascading style sheets.
		<a href="http://xml.coverpages.org/xmlIntro.html">XML Cover Pages</a> xml.coverpages.org/xmlIntro.html	Reference guide for both XML and SGML.
6	electronic editing	<a href="http://www.jeanweber.com/jhweber.htm">The Technical Editors' Eyrie</a> www.jeanweber.com/jhweber.htm	Download <i>Electronic Editing</i> , by Jean Hollis Weber, for A\$10, US\$6
		<a href="http://www.intech.com/solutions/">InTech Track Changes</a> www.intech.com/solutions/	Track changes plugin for Adobe FrameMaker 6.0 and 7.0
8	copyediting	<a href="http://listserv.indiana.edu/archives/copyediting-l.html">Copyediting-L archives</a> listserv.indiana.edu/archives/copyediting-l.html	Archives of the email discussion list, Copyediting-L, from 1997; searchable by subject.
9	spelling, abbreviations	<a href="http://www.m-w.com">Merriam-Webster Collegiate Dictionary</a> www.m-w.com	Dictionary and thesaurus.
		<a href="http://www.io.com/~tam/multicultural/glossary.html">multicultural glossary</a> www.io.com/~tam/multicultural/glossary.html	Guidelines for writing about different ethnic groups; a link from the Texas Association of Museums Web site
		<a href="http://www.acronymfinder.com">acronymfinder</a> www.acronymfinder.com	Definitions of acronyms, abbreviations, and initialisms.
		<a href="http://dictionary.law.com/">Law.com Dictionary</a> dictionary.law.com/	Definitions of legal terms and links to other online resources in law.
8	consistency, style guides	<a href="http://www.press.uchicago.edu/Misc/Chicago/cmofa/faq/">Chicago Manual of Style FAQ</a> www.press.uchicago.edu/Misc/Chicago/cmofa/faq/ (select Q&A)	Questions and answers from the University of Chicago Press editors.
		<a href="http://www.gpoaccess.gov/stylemanual/index.html">GPO Style Manual</a> www.gpoaccess.gov/stylemanual/index.html	The complete style manual for the Government Printing Office is available in pdf format.
10, 11	grammar	<a href="http://ccc.commnet.edu/grammar/">Guide to Grammar and Writing</a> ccc.commnet.edu/grammar/	Interactive quizzes, PowerPoint presentations, and links to other sources.
		<a href="http://www.english.umd.edu/heritage/">The American Heritage® Book of English Usage</a>	Instruction on topics such as grammar, style, and gender; includes a search function.

		<a href="http://www.bartleby.com/64/">www.bartleby.com/64/</a>	
12	quantities and statistics	<a href="http://physics.nist.gov/cuu/Units/introduction.html">The NIST Reference</a> physics.nist.gov/cuu/Units/introduction.html	Definitions, explanation, and symbols for the International System of Units (SI)
		<a href="http://www.robertniles.com/stats/">Statistics Every Writer Should Know</a> www.robertniles.com/stats/	Basic concepts of statistics defined in plain English.
		<a href="http://praxiom.com/">ISO 9000 2000</a> praxiom.com/	Quality management principles and requirements of ISO 9000-2000.
15	style	<a href="http://www.plainlanguage.gov/">Plain English Network</a> www.plainlanguage.gov/	Guidelines for writing "user-friendly" documents plus before-after examples.
16			
20	global contexts	<a href="http://www.freetranslation.com/">Free Translation Service</a> www.freetranslation.com/	Converts typed text from one language to another.
		<a href="http://world.altavista.com/">Babel Fish</a> world.altavista.com/	Converts typed text from one language to another.
21	online documents	<a href="http://www.useit.com/">Usable information technology</a> www.useit.com/	Information about web usability plus books, conferences, and other resources; by Jakob Nielsen.
		<a href="http://www.w3.org/">World Wide Web Consortium</a> www.w3.org/	Comprehensive orientation to WWW technologies.
		<a href="http://www.w3.org/WAI/">Accessibility Initiative</a> www.w3.org/WAI/	Guidelines for making web content accessible to people with disabilities.
		<a href="http://bobby.watchfire.com/bobby/html/en/index.jsp">Bobby Online Free Portal</a> bobby.watchfire.com/bobby/html/en/index.jsp	Free test to determine website accessibility.
		<a href="http://www.jeanweber.com/jhweber.htm">Editing Online Help</a> www.jeanweber.com/jhweber.htm	Download <i>Editing Online Help</i> , by Jean Hollis Weber, for A\$10, US\$6.
		<a href="http://www.informationdesign.org">InfoDesign</a> www.informationdesign.org	Portal to resources for information design of websites.
22	legal and ethical issues	<a href="http://lcweb.loc.gov/copyright/">Copyright Office, United States</a> lcweb.loc.gov/copyright/	Copyright basics, forms, legislation, and other information.
23	type and production	<a href="http://desktoppub.about.com/cs/halftones/a/halftones.htm">Desktop Publishing</a> desktoppub.about.com/cs/halftones/a/halftones.htm	Introduction to halftones with examples.

## General resources for editors

web portal	<a href="http://tc.eserver.org">EServer TC Library</a> tc.eserver.org	Comprehensive portal to online resources in professional, scientific and technical communication.
research and fact finding	<a href="http://www.libraryspot.com/">The Library Spot</a> www.libraryspot.com/	Resource for research on topics including grammar, calendars, countries, time, science, and many more.
statistics	<a href="http://www.census.gov/statab/www/">Statistical Abstract of the United States</a> www.census.gov/statab/www/	Data on technical, environmental, education, health, and population issues and more.
technical writing	<a href="http://www.techwr-l.com/techwhirl/index.php3">Techwr-L site</a> www.techwr-l.com/techwhirl/index.php3	Archives of the email discussion list, Techwr-L plus a directory of resources, job information, and more.